



Community Enrichment Program

The goal of the program is to help the Metro-Detroit, Metro-Cincinnati and Metro-Philadelphia regions become a better place to live and work by enhancing the quality of life of its residents. The ODMS Community Enrichment Program is an important way we give back to the community by providing financial support to organizations, thereby addressing specific community needs and creating positive change.

The company awards funds to organizations in support of projects and programs that have broad implications in the local community and among its residents. Our goal is to become a major catalyst in strengthening neighborhoods and rebuilding the community.

Help us, help you

On-Demand Mail Services sets aside a percentage of its operating income from each location to benefit organizations within the local area. We specifically choose to help organizations that are "near-and-dear" to the hearts of our customers and employees. By correlating the program's funding to operating profits, we guarantee that the more ODMS succeeds, the more the community benefits.

Please review the following important information regarding financial assistance from the ODMS Community Enrichment Program. If you believe your organization qualifies to receive support, please complete the attached application and return it to:

ODMS Community Enrichment Program Headquarters
1125 N. Perry Street
Pontiac, MI 48340

Grant Priorities/Eligibility

1. Organizations located in Metro-Detroit, Metro-Cincinnati, and Metro-Philadelphia, or that directly impact those communities or residents
2. Projects or programs that support youth or families in the areas of education, health, social services or arts and culture
3. Organizations (block clubs, not-for-profit, non-profits)

What the Program Does Not Support

- General and administrative expenses
- Contributions to individuals
- Multiple-year requests
- Political interests
- Fund-raising events, such as dinners or walkathons
- Capital or building projects
- Advertising or souvenir booklets for marketing purposes
- Block club activities with a limited audience
- Transportation

Application Requirements

1. Complete all questions on the application
2. Include a detailed budget for the project or program needing funds
3. Include a copy of your 501(c)(3) letter of determination. Block clubs, include a copy of your block club application or other documentation that verifies your organization's existence

Deciding Criteria

- Project or program conforms to the guidelines and eligibility criteria
- The requested funds clearly support the program's objectives and activities
- The ODMS Community Enrichment Program review committee determines that funding the request promotes the objectives of the fund

Typical Value of Award

\$100 – \$5000

Application Process

Funds are awarded in May/June and November/December. Please allow 30 days for a response from the ODMS Community Enrichment Program review committee. Organizations are eligible to receive one grant per calendar year.

Section I – Organizational Information

Officer(s) or Key Leadership (Name, Title and Phone Number):

Mission Statement of Organization:

Programs/Services Provided by Organization:

Describe the geographical area and individuals served (e.g. children, adults):

Section II – Project or Event in Need of Fund

Amount Requested \$ _____ (Minimum amount is \$100, maximum is \$5,000)

Date(s) of Program/Project Funds Requested Are For:

Provide a Paragraph Overview of the Program/Project:

What are the goals or objectives of the program?

- 1.
- 2.
- 3.

What are the measurable outcomes the requested funds would provide?

- 1.
- 2.
- 3.

Contact Information

Name: _____ Affiliation with Program: _____

Phone Number: _____ Email: _____